

**Ministry of Long-Term Care**

Assistant Deputy Minister  
Long-Term Care Operations Division

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**Ministère des Soins de longue durée**

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June 7, 2021

**MEMORANDUM TO:** Long-Term Care Home Licensees

**FROM:** Sheila Bristo  
Assistant Deputy Minister  
Long-Term Care Operations Division  
Ministry of Long-Term Care

**SUBJECT:** Co-payment Waiver Reimbursement Process

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Dear Licensees,

Thank you for your ongoing commitment to the health and wellbeing of residents, staff and caregivers across the long-term care (LTC) home sector.

Effective April 23, 2021, the Government of Ontario amended Ontario Regulation 79/10 under the *Long-Term Care Homes Act, 2007* (LTCHA) to waive the co-payment fees for residents coming from a hospital who are not admitted to their first choice long-term care home. The waiver will apply until the residents can be moved to a long-term care home of their choosing or they decline a placement offer from their first choice home.

The licensee of the long-term care home to which a resident is admitted under the special pandemic admission rules for patients in public hospitals set out in s. 208.2 of Ontario Regulation 79/10 is prohibited from charging that resident any accommodation charges if:

- a. at the time of admission, the home was not the resident's first choice;
- b. the resident is on a waiting list for at least one other long-term care home no later than 30 days after admission; and
- c. the resident has not refused an offer to their first choice home since being admitted to the home.

These admission rules also apply to alternative level of care residents who are first transferred to a retirement home under Transfer of Hospital Patients Emergency Order and then later admitted to a long-term care home that is not their first choice.

The ministry will be providing reimbursement for the waived basic co-payment fees and preferred accommodation premiums through the revenue occupancy reconciliation process. This year, in order to stabilize homes' cash flows, two In-Year Occupancy Reports will be required. The first report will cover the period August 1, 2020 to March 31, 2021, and was issued on May 27<sup>th</sup>, 2021. Starting in August 2021, homes' cash flows will be adjusted to align with reported resident revenue for the first report period. A subsequent In-Year Occupancy Report will be issued to collect data for the period starting April 1, 2021. As part of the second report, homes will be asked to report on the co-payment fees that have been waived. Homes' cash flows are anticipated to be adjusted starting in January 2022 to reimburse them for the waived co-payment fees as well as for other lost resident revenue consistent with the *COVID-19 Emergency Measures Funding Policy*. Further information on the In-Year Occupancy Reports will be provided to the long-term care sector shortly.

Should you require further assistance, please contact the Funding and Programs Branch of the Long-Term Care Operations Division at [ltc.info@ontario.ca](mailto:ltc.info@ontario.ca).

Thank you for all that you and your organizations are doing to protect the health and safety of the people of Ontario during the COVID-19 pandemic.

Sincerely,



Sheila Bristo  
Assistant Deputy Minister, Operations Division  
Ministry of Long-Term Care

c:

Richard Steele, Deputy Minister, MLTC  
Erin Hannah, Associate Deputy Minister, LTC Pandemic Response, MLTC  
Brian Pollard, ADM, Long-Term Care Capital Development Division, MLTC  
Janet Hope, ADM, Long-Term Care Policy Division, MLTC  
Matthew Anderson, President and Chief Executive Officer, Ontario Health  
Catherine Brown, Executive Lead, COVID-19 Pandemic Response, Ontario Health